



RISK ASSESSMENT POLICY

Risk Assessment Policy

LITTLE LEARNERS Nursery aims to ensure that all our activities, trips, outings, materials, and equipment are safe for all our children. The need for this policy is to ensure that any hazards linked to these are identified, removed, or minimised to an acceptable level of risk.

We appreciate that some children and young people do need some level of risk in their activities, trips and outings, to enhance the children's learning and development, but these risks are assessed to ensure that these risks are appropriate to the age and stage of development of that individual child or young person.

Who is responsible?

It is the responsibility of the Nursery Manager, nurse and senior team to ensure that risks to staff, parents and children are minimised or eliminated where possible.

It is the responsibility of the Nursery Manager, nurse and senior team to ensure that risk assessments are completed for all setting activities.

Risk assessments must be carried out on all existing and new activities that take place in and out of the setting, alongside risk assessing the environment, some of this includes:

- The classrooms
- Outside play area
- Toilets
- Corridors
- Stairs
- Office
- Electrical equipment
- Doors
- Kitchen.

The process of the policy and procedures at LITTLE LEARNERS when completing a risk assessment is as follows:

- Identification of risk, where is it and what it is...
- Who may be at risk? Children, staff parents etc.....
- What is the level of risk?? Low, medium or high. This includes the likeliness of it happening, as well as the possible impact if it did.
- Control measures to reduce/eliminate risks – what we will need to do to reduce the risk.
- Monitoring and reviewing – how do we know if what we said is working? Review in detail.

LITTLE LEARNERS risk assessment process covers adults and children:

- Checking for and noting hazards and risks indoors and outdoors, and in our premises and for activities.
- Assessing the level of risk and who might be affected



- Deciding which areas need attention: and
- Developing an action plan that specifies the action required, the time scales for action. The person responsible for the action.
- We implement daily health and safety checks which are carried out prior to opening as well as checks being carried out weekly and monthly.
- Risk assessments are shared with staff at staff meetings and reviewed following our policy.
- Risk assessing and safety will also be shared with the older children, asking, and discussing what could be better, what they may find to be a risk etc
- If a child has an individual need which may include mobility, personal need of equipment then the risk assessment will be shared with the child and the family to incorporate all views and opinions.
- Risk assessments will be shared with external visitors/students on a need-to-know basis.

Risk assessments for outings

- An outing is when we leave the premises with one or more children, therefore risk assessments will be implemented.
- If this is a regular occurrence there will be one risk assessment that will be reviewed twice a month, to keep up to date with any change that may cause a risk.
- For visits and outings that are not familiar then a full detailed risk assessment will be carried out which will include:
- Adults accompanying the children
- The ages of the child/ren – risks may differ dependent upon the age and stage of development of the child.
- The time of day of the outing can impact the risk – maybe rush hour or road works etc,

LITTLE LEARNERS Nursery prioritises health and safety as paramount. We will endeavour to protect your child from harm and implement all we can to adhere to best practice.

Please note all policies and procedures will be reviewed on a yearly basis, unless there is a need to implement changes prior